

Women's Initiatives for Gender Justice



Associate Legal Officer

The Women's Initiatives for Gender Justice is an international women's human rights organisation that advocates for accountability for gender-based crimes through the International Criminal Court (ICC) and domestic mechanisms, including through the participation of women in peace-building and formal peace negotiation processes. The organisation works with women most affected by each of the armed conflict situations under investigation by the ICC.

The organisation has extensive country-based programmes in collaboration with local and regional partners in Uganda, the Democratic Republic of the Congo, Sudan, and Libya, along with ICC-related legal monitoring and advocacy programmes on the Central African Republic, Kenya, the Ivory Coast and Mali. The organisation currently has offices in The Hague (the Netherlands), and Amolatas (Uganda).

The organisation is seeking to appoint an **Associate Legal Officer (immediate appointment)**. **Applications close on Wednesday, 1 April 2015, at 12:00 p.m. (The Hague)**. The Associate Legal Officer will be part of a small, highly efficient and motivated team. The location of the Associate Legal Officer is negotiable. More details about the organisation can be found at www.iccwomen.org.

Duties and Responsibilities

- Contribute to the development of strategic legal publications, including the *Legal Eye on the ICC* eletter, the organisation's annual, flagship publication *Gender Report Card on the ICC*, expert papers, articles, *amicus briefs* and other legal material;
- Monitor and conduct in-depth research, written summaries and analysis regarding legal developments at the ICC in relation to proceedings, cases, and decisions;
- Conduct research for and contribute to expert papers and articles;
- Contribute to communication tools in support of the advocacy agenda of the organisation, including the drafting of press statements, website postings and communication for social media;
- Participate in the development of campaigns, advocacy programmes and related strategies;
- Provide support for the organisation's country-based work, including liaising with partners and analysis of documentation;
- Contribute, as requested, to the development and execution of strategic events and workshops;
- Contribute, as requested, to funding applications and reports;
- Represent the Women's Initiatives at external meetings, conferences and events.

The Associate Legal Officer will report directly to the Senior Legal Officer.

Qualifications and Experience

- Law degree;

- At least two-three years of relevant, progressively responsible professional experience in the field of international law;
- Familiarity with the International Criminal Court, including knowledge of the Rome Statute, Elements of Crimes and Rules of Procedure and Evidence;
- Experience working at either national or international level including in legal institutions and the NGO sector;
- Experience contributing to the design and implementation of programmes;
- Excellent legal research, writing and analysis skills;
- Ability to absorb and analyse information quickly;
- Ability to contribute to the development of advocacy messages;
- Extremely attentive to accuracy and detail;
- Highly organised with demonstrated ability to work well under pressure regarding deadlines, workload and unexpected developments;
- Excellent communication abilities, including effective inter-personal skills and the ability to establish and maintain good working relationships with a diverse range of colleagues, partners and allies;
- Ability to respond positively to feedback and direction;
- Highly advanced computer literacy skills, experience with social media also an asset;
- Ability, willingness and flexibility to travel and respond to a range of environments;
- Expertise in gender analysis and women's rights strongly preferred.

Knowledge of Languages

Excellence in both written and spoken English and French is required for this post.

Remuneration: This is a full time post with a competitive salary package and entitlements.

How to apply?

In order to apply for the Associate Legal Officer position, please send the following information to info@iccwomen.org, using "**Application Associate Legal Officer**" as subject line:

1. A curriculum vitae.
2. A cover letter describing your relevant experience and suitability for the post.
3. The names and contact details of three referees.

Before sending your application, please review the information on our website (www.iccwomen.org) carefully.

Application deadline:

Candidates are encouraged to apply as soon as possible. The deadline for applications is **Wednesday, 1 April 2015, at 12:00 p.m. (The Hague).**

Only short-listed individuals will be invited for an interview. No phone calls, please.